



DIETRICH ENGINEERING LIMITED
CONSULTING ENGINEERS

10 Alpine Court, Kitchener, ON, N2E 2M7 | T: (519) 880-2708 | F: (519) 880-2709 | E: mail@dietricheng.com

**Dietrich Engineering Limited is hiring
A Field Coordinator / Engineering Technologist!**

Do any of the following points describe you?!

- A self-motivated Civil Engineering technologist?
- A team player who thrives off working with many different people?
- Are you forward thinking and enjoy 'thinking outside of the box' for solutions?

Dietrich Engineering Limited would love to hear from you!

The Opportunity:

Dietrich Engineering Limited is looking for a Field Coordinator / Engineering Technologist to join our team! The successful candidate will have a diploma in Civil Engineering Technology. This is an excellent opportunity to join a thriving industry in the Province and work towards the role of Project Manager and Drainage Superintendent working under the Ontario Drainage Act. As Field Coordinator / Engineering Technologist, you will be a key player in the growth of Dietrich Engineering Limited and will be an integral part of the team.

Requirements of the Field Coordinator / Engineering Technologist:

- Broad knowledge of general civil site design including grading, utilities, and pavement design
- Excellent verbal, written communication skills and presentation skills, technical problem solving, solid data analysis and organizational skills.
- Aware of and abides by all Company policies and legislative/regulatory compliance requirements as it applies to their position and the Company in general.
- Understands and supports the company mission, vision, principles and values, provides superior customer service, and consistently promotes the corporate image.
- Strong desire to learn drainage engineering fundamentals. Participates in approved training and development initiatives that enhance their skills, knowledge, and abilities.
- Ability to work independently and manage tasks in a time effective manner
- Strong analytical skills and thorough attention to detail
- Ability to lift heavy objects, walk and stand for long periods of time and work under adverse and seasonal field conditions
- Capability of critically reviewing own and colleagues work to find errors and provide suggestions for improvement.
- Understanding of Occupational Health and Safety regulations
- Strong computer skills using a package of software including AutoCad, Microsoft Office Bundle and various GIS software programs.
- Certification and/or Advanced UAV Pilot Certification an asset



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Key Duties/Responsibilities of the Engineering Assistant:

The successful candidate will split their time between field and office environments.

In the field, the candidate will:

- Conduct field surveys (using rod and level, GPS and total station).
- Provide supervision and inspection throughout the construction of the project.
- Work closely with the following agencies: Ontario Ministry of Agriculture and Food, Ministry of the Environment, Ministry of Natural Resources, Department of Fisheries and Oceans, Ministry of Transportation of Ontario, Water Resources Act, and Conservation Authorities.
- Conduct onsite construction review and perform contractor administration duties.
- Liaise with municipal and governing authorities, Contractor and landowners.
- Responsible for coordination, supervision and management of all field survey staff across multiple survey projects.
- Attend on-site meetings with Contractors, Landowners, and Municipal representatives to review the construction of the project.

In the office, the candidate will:

- Assist in the preparation of drainage design based on field surveys, information from appropriate government agencies, previous drainage reports, watershed delineation, and any other relevant information.
- Assist in advancing projects through the preliminary, report, tender, and completion phases. This includes drafting and design tasks, and report preparation.
- Become familiar and apply design concepts and regulations in accordance to the Drainage Act.
- Prepare and issue progress payments to the Client and Contractors throughout construction.

Qualifications:

- Civil Engineering Technology Diploma from a recognized post-secondary institution
- A valid driver's license and regular access to a reliable vehicle are mandatory in order to commute to project locations.
- Knowledge and experience working with Trimble GPS and Total Station Equipment is essential
- 2 - 5 years civil construction administration and field inspection experience
- Ability to understand and interpret Contract Documents and Drawings
- Knowledge of Construction materials, building trades, means and methods of the construction process, project scheduling, and the contractual obligations of sub-contractors, suppliers, and manufacturers through the construction process

Please submit your resume to mail@dietricheng.com. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.